



Moraine 50th Anniversary Celebration

Friday & Saturday, May 29th and 30th, 2015

Craft / Informational / Food Booth Application

The City of Moraine is holding a 50th Anniversary Celebration (1965-2015) at picturesque Wax Park.

We offer advertising in local and regional newspapers, and fliers are prominently displayed throughout the Dayton area and neighboring communities.

The Anniversary weekend will draw attention for its location, live music and fine food offered. Abundant free parking beside the event allows for convenient access. There will be live entertainment and amusement rides on Friday and Saturday. For more information contact the Vendor Committee at 937-299-9825.

Moraine 50th Anniversary Celebration Craft / Informational / Food Booth Rules and Vendor Guidelines

Application/Confirmations:

- Application form must be completed in full and returned to the Moraine Vendor Committee by mail or in person, with full payment no later than April 15, 2015. After April 15, call to check on vendor space availability.
- Fee for the booth space is for two days; fees must be mailed-in the form of a money order or check payable to **The Moraine Foundation**.
- The Vendor Committee has the right to limit booths of similar type, please list items to be sold on your vendor application, items should be family oriented and wholesome. *(The amusement ride vendor has exclusive sales right for selling cotton candy, elephant ears and funnel cakes as part of their contract.)*
- The Vendor Committee has the right to refuse any items deemed by the committee to be unacceptable.
- No fireworks, firearms, animals for sale, or items containing offensive material will be permitted.
- Non-profit booths must have a valid tax exempt number. Please be prepared to provide that number if asked by a committee member. Non-profit groups may sell items upon approval of the vendor committee.
- All vendors will receive written notification of acceptance or rejection of application within 2 weeks of receiving an application.
- All necessary health permits must be obtained if needed. For questions concerning obtaining a food vendor permit, contact the Combined Health District of Montgomery County at 937-225-4460. The Moraine 50th Anniversary Committee advocates compliance with the Combined Health Districts' guidelines. The Health District has the authorization to close your operation.
- We strongly recommend all booths obtain their own liability insurance, we are not responsible for booth/trailer items left overnight.

Setup

- Friday, May 29 from 9am to 5pm
- Saturday, May 30 from 9am to 11:45am
 - Please note the Moraine 50th Anniversary Parade begins at 12:00 p.m. (noon) on Saturday, May 30. The entrance to Wax Park will be closed from 11:45am until approximately 1:15pm while the parade is in progress.
 - All setups must be completed by 11:45am on Saturday, May 30.
- All vendors must provide their own tents, tables, and chairs. Any booths requesting electricity should supply their own extension cords. Electricity access is limited and is not available at all vendor spaces.
- Booths should be kept clean, safe and easy to navigate.
- Any booths with electric, gas or fire heating must comply with current fire codes including, but not limited to, having at least one charged, working 10 to 20 lbs ABC fire extinguisher.

Hours

- The Moraine 50th Anniversary Celebration vendor areas are open Friday at 6pm – 10pm and Saturday at 1:30pm to 10pm.

Vendor Clean Up

- Vendor spaces must be returned to their original condition when the event is over.
- Booths are asked to not tear down before 9:00pm on Saturday evening; if needed to tear down before, vendor is not allowed to drive vehicles to booth due to patron safety.
- There is to be no dumping of cooking oil or grease at any time in Wax Park. Vendors are responsible for the transporting (in proper containers) and disposal of grease/cooking oil.

Park Rules

- All City of Moraine Parks are alcohol-free. Alcoholic beverages are not permitted on City property.

Vendor Parking

- Vendor parking is free. Vehicles are not to be driven down the midway to and from your vendor space during celebration hours due to patron safety.

Vendor Additional Hookups (electric & water)

- Vendors must provide their own water hose to tap into the master hose water supply.
- Electric at Wax Park is limited. Electric receptacles at Wax Park carry a maximum load of twenty amps. It is the vendor's responsibility to know how many amps their equipment carries and to be able to calculate total amps usage for all of their equipment. Vendors are required to bring their own extension cords, cords must carry a maximum of twenty amps.
- All OSHA standards and guidelines must be followed concerning hookup and proper grounding of your units.
- The vendor must supply a breaker panel and cable of at least 75 feet in length that can reach our main box. Vendor must furnish the committee with the size of their main fuse out of their own breaker panel.
- If the vendor provides and uses their own breaker panel, the vendor must advise the committee what the total load will be.
- The vendor must specify if their booth has air-conditioning and if he will be using an electric grill. Vendor will also supply a list of equipment contained in their booth.
- If the onsite electrician determines that the vendor's unit is unsafe, it will be disconnected from electricity.
- The City of Moraine and the Moraine 50th Anniversary Committee will not be responsible for vendor's equipment at any point before, during or after the weekend event.

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Participant Agreement: Vendor agrees to comply with the rules and regulations of the Moraine 50th Anniversary Celebration. Vendor has reviewed all pages of this application. Vendor understands that he/she is not an agent or employee of the City of Moraine and that the City assumes no liability or responsibility for any damage to goods, property loss or personal injury. On behalf of Vendor's business, it's employees, owners and agents, heirs, successors and next of kin, Vendor hereby releases, waives and discharges the City of Moraine and its officials, employees and/or agents (hereinafter referred collectively to as the "City") from any claim, demand, action or right of action, of whatsoever kind or nature, either in law or in equity, for liability of any loss or damage, death or injury to persons or property, while preparing and/or participating in any aspect of the Moraine 50th Anniversary Celebration. Vendor agrees to protect, indemnify and hold the City harmless from any loss, liability, damage, claims, expenses, actions, causes of action, obligations, financial or otherwise, including costs of defense or other costs the City may incur arising from any and all acts of the vendor, its agents and/or employees that result in injury to persons or damages to property. Vendor understand that this release, waiver and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Ohio and that if any portion of agreement is held invalid, it is agreed that the balance shall continue in full legal force and effect.

Vendor further agrees that in the hiring and compensation of employees, those persons are employees of the vendor, who shall be solely responsible for payment of all payroll, payroll taxes, workers' compensation, unemployment compensation and any other withholding or expenses related to the responsibilities of an employer according to Federal, City and State regulations.

The Moraine 50th Anniversary Celebration Committee and the City of Moraine reserve the right to make and enforce all operating rules, and, in its sole discretion, to require the removal from sale of any items deemed inappropriate for sale at the Moraine 50th Anniversary Celebration. Exhibitors must comply with all laws of the State of Ohio and or the City of Moraine including all laws and regulations dealing with licensing and sales taxes, where applicable.

Signature _____ Date _____

Contact Name: _____	Craft Booth (10'x10')	\$10.00
Booth Name: _____	Craft Booth (10'x10') w/electric	\$20.00
Mailing Address: _____	Food Booth (space required: _____)	\$20.00
City, State, Zip: _____	Informational Booth	Free
Phone: _____	Check/Money Order payable to: Moraine Foundation	
Email: _____	Due by April 15, 2015 to:	
Website: _____	Moraine 50 th Anniversary Celebration Vendor Committee	
	2905 Lakehurst Court	
	Moraine OH 45439	

Describe products, services, or items to be sold

For Office Use Only

Date Received: _____
Acceptance letter sent: _____
Spoke to: _____
Database Updated: _____
Booth Number: _____