

## **Business Contact Information**

The City of Moraine Police and Fire Communications Division is currently updating emergency contact information for all businesses located in the City. The safety and security of your employees and business is of the utmost importance to the Moraine Police and Fire Divisions. Current business contact information is essential in providing effective service in case of emergencies involving your business or employees. The confidential information you provide will be used only for police and fire related emergencies and will not be given to anyone for any other purpose.

Please take the time to relay the needed information to the Communications Division in one of the following ways;

Complete the form and hand it back to the uniformed police employee that distributed it, Complete the form and fax it to the police division fax machine at 937-535-1280,

Email the below information to crichardson@moraineoh.org

Please contact Police Sgt. Craig Richardson with any concerns or questions 937-535-1157.

Business Name		
Address	Daytime phone #	
Person completing form, name and	title	
Main contact name and title		
Phone #	Additional Phone #	
Alternate night contact person and to	itle	
Phone #	Additional Phone #	
Alternate #2 night contact person an	nd title	
Phone #	Additional Phone #	
Building alarm?   Panic or holdup	alarm?   Alarm company	
Safe or Vault?   Animals o	on premises?	
Hazards or Hazardous materials? □	Please explain	
Any other special circumstances?		

4200 Dryden Rd. Moraine, Ohio 45439 Phone (937) 535-1166 Fax (937) 535-1280