

**NOTICE:** All sections of this application must be completed upon submittal, or your application will not be accepted. If you have not assigned a contractor/subcontractor to date, please enter TBD in the Contractor Section. Application requirements & Fees are as follows:

**FENCE** Detailed Plot/Site Plan, Residential \$35, Commercial \$60      **SHED (under 200 sq ft)** Detailed Plot/Site Plan, Residential \$35, Commercial \$60  
**POOL** Detailed Plot/Site Plan, Residential \$35, Commercial \$60

*(Additional requirements/permits for pool enclosure & electric)*

**CONTRACTORS AND SUBCONTRACTORS** are required to complete a contractor registration that will be good for one (1) year. If your registration has expired, it will need to be renewed at the time of permit application submittal. Please complete a Contractor/Subcontractor Registration form that can be found at [ci.moraine.oh.us/building-zoning/](http://ci.moraine.oh.us/building-zoning/) **THE PERMIT WILL NOT BE RELEASED UNTIL YOU HAVE ASSIGNED CONTRACTORS AND THEIR REGISTRATIONS ARE CURRENT.**

Completed application, construction plans including a site plan and your contractor registration can be emailed to [bwaters@moraineoh.org](mailto:bwaters@moraineoh.org). **Contractor Registration Fees and Permit Fees can be paid with MC/Visa by calling 937-535-1039 after submittal or with checks made payable to City of Moraine.**

Applicant Name:		Email:		Phone:	
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*(Yes, I have read everything contained in this NOTICE Section and acknowledge what is needed to submit application for permit)*

<b>Property Address/Location:</b>	<b>Estimated Construction Cost (ECC) \$</b>
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<b>Building Use &amp; Occupancy Classification (2007 Ohio Building Code, Please Circle One)</b>				<b>Project Description (Include square footage)</b>	
Residential	R	Institutional	I-1, I-2, I-3		
Assembly	A-1, A-2, A-3, A-4, A-5	Mercantile	M		
Business	B	Residential	R-1, R-2, R-3, R-4		
Educational	E	Storage	S-1, S-2		
Factory Industrial	F-1, F-2	Utility/Misc.	U		
High Hazard	H-1, H-2, H-3, H-4, H-5				

MORaine PROPERTY /SITE OWNER		TENANT	
Contact Name		Contact Name	
Business Name		Business Name	
Phone #		Phone #	
Complete Address		Complete Address	
Email		Email	
GENERAL CONTRACTOR		SUB-CONTRACTOR	
Contact Name		Contact Name	
Business Name		Business Name	
Phone #		Phone #	
Complete Address		Complete Address	
Email		Email	
Moraine Registration #		Moraine Registration #	

\*\*\* OFFICE USE ONLY-DO NOT COMPLETE \*\*\*

City Lot #	Zoning District	Variance	Zoning Approval	Yes No	Approved	Application Processed By	Date
Application Date	Application #		\$ TOTAL PERMIT FEES	Date Paid		Receipt #	
Permit Date	Permit #	Permit Closed	APPLICATION SCANNED			DRAWINGS SCANNED	
	Emailed Applicant		PERMIT PICKED UP BY			DATE	